



ZAHRA' AL-SAHRA' A INTERNATIONAL SCHOOL

Registration Contract

2020-2021



ZSIS welcomes you to the next academic year; 2019-2020. If you wish to continue to be a member of ZSIS or wish to join us as a new member, we kindly request that you carefully read the contract before signing it.

As the guardian of _____ I make voluntary commitment to comply with the following:

1. Reading and signing the contract upon submission for registration.
2. Submitting the Registration Application along with all the required documents and payment as clarified below:

| STATUS | REGISTRATION PERIOD | STUDENT FILE | *REGISTRATION FEE/SEAT RESERVATION | Entrance Exam/Assessment |
|-----------------|--------------------------|--------------|------------------------------------|--------------------------|
| Current student | 10.03.2020 – 22.03.2020 | --- | 2,000 S.R. | --- |
| New student | Starting from 24.03.2020 | 800 S.R. | 3,000 S.R. | 300 S.R. |

*The registration fee is deducted from the first fee installment.

*Student Acceptance priority is for siblings of current students **in case of the availability of seats.**

*Seat Reservation and Student File Fees are non-refundable and non-transferable after 14.05.2020.

*Entrance Exam/Assessment fees are non-refundable and are paid for each repetition that is based on Guardians' request.

3. Committing to the full payment of the yearly tuition fees based on the installments scheduled below:

| GRADE/ LEVEL | TOTAL TUITION FEES (SAR) | 1 st INSTALLMENT August, 30, 2020 (50%)SAR | 2 nd INSTALLMENT January 17, 2021 (50%)SAR |
|-----------------|--------------------------|---|---|
| Daycare | 10,000 | 5,000 | 5,000 |
| Preschool | 14,000 | 7,000 | 7,000 |
| Pre-k | 15,000 | 7,500 | 7,500 |
| Kindergarten | 15,500 | 7,750 | 7,750 |
| Grade 1 | 16,500 | 8,250 | 8,250 |
| Grade 2 | 17,000 | 8,500 | 8,500 |
| Grade 3 | 17,500 | 8,750 | 8,750 |
| Grade 4 | 18,000 | 9,000 | 9,000 |
| Grade 5 | 18,500 | 9,250 | 9,250 |
| Grade 6 | 18,500 | 9,250 | 9,250 |
| Grade 7 | 20,000 | 10,000 | 10,000 |
| Grade 8 | 20,000 | 10,000 | 10,000 |
| Grade 9 | 20,000 | 10,000 | 10,000 |
| Grade 10 | 24,000 | 12,000 | 12,000 |
| Grade 11 | 24,000 | 12,000 | 12,000 |
| Grade 12 | 24,000 | 12,000 | 12,000 |

*15% VAT is to be added to the sum of the tuition fees.

***Tuition fee might be raised in case of the approval of Ministry of Education.**

*Tuition fee does not include the School Uniform and Book Packages.

4. Completing the payment of the current school year fee prior to submitting the application for the next academic year.
 5. Submitting a signed copy of the Registration Contract. In case of registering via bank money transfer, the receipt will only be issued once the signed contract is received.
- *Account number: NB – SA 2830400108095046930016.
- *In case of paying via bank, a copy of the transaction with the name of the student is to be attached to the contract.
6. Noting that the student's name will be removed off the official school lists in case of failure to comply with the stated registration deadlines.
 7. Noting that all fees are fixed and may not undergo any form of discount. ZSIS Staff Members are the only ones entitled for a discount that is cancelled as soon their contract is terminated for any reason.
 8. Informing the school about our wish to withdraw our child's file during the current registration period. That is for attesting all papers required.
 9. In case of student file withdrawal after the beginning of the academic year during a period of 15 days or less, we will be entitled to complete 20% of the total tuition fees.
 10. In case of student file withdrawal after the beginning of the academic year during a period that exceeds 15 days and before the beginning of the 2nd Term, we will be entitled to complete 50% of the total tuition fees.
 11. In case of student file withdrawal after the beginning of the 2nd Term, we will be entitled to complete the tuition fees for the full school year.
 12. In case of the student's failure to show up during the first week of school without an official notice by the guardians or parents, the student's registration will be cancelled and noting that the fees are non-refundable.
 13. In case of registration for the 2nd School Term, 50% of the total tuition fee is to be paid.
 14. The Administration has the full right to retain the Student's File and Report Card in case of the failure to complete the fee installments as scheduled. Hereby, I do not have the right to request any access to the aforementioned documents before completing the full payment.
 15. The Registration Contract is renewed automatically upon seat reservation.
 16. This Contract is valid for the Academic Year 2020-2021.

Guardian's name: _____

Signature: _____

Date of submission: _____